



PROVINCIAL BUDGET OFFICE  
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DATE: 7-3-24 TIME: 2:19

### MUNICIPAL ORDINANCE NO. 2024-14

**“CREATING THE POSITION OF SENIOR COOPERATIVES DEVELOPMENT SPECIALIST SG-18 UNDER THE MAYOR’S OFFICE APPROPRIATING FUNDS THEREFORE AND FOR OTHER PURPOSES.”**

PROVINCE OF BULACAN  
OFFICE OF THE SECRETARY  
OFFICIAL RECEIVED  
DATE: 7-3-24  
TIME: 3:15  
BY: KOG

*Motioned by:*

**Hon. Juliet Dela Cruz**

*Chairwoman*

**Committee on Rules, Privileges, Civil Service and Good Governance**

**WHEREAS**, the Local Government Code of the Philippines (RA 7160) empowers the Sangguniang Bayan as a legislative body to enact ordinances, approve resolutions for an efficient and effective municipal government and in this connection shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

**WHEREAS**, in response to the request of the Mayor’s Office, and after a thorough inquiry and analysis, the Sangguniang Bayan deemed it necessary to create the position of Senior Cooperatives Development Specialist SG-18 under the Mayor’s Office appropriating funds therefore and for other purposes;

**WHEREAS**, given that the funds to be used are sourced from the FY 2024 appropriation designated for personnel benefits within the Sangguniang Bayan Office, the establishment described here will not surpass the 45% limit on Personal Services expenditures;

**WHEREAS**, having additional personnel is greatly needed by the mentioned offices in order to enhance public service.

Engr. Fortunato S.J. Angeles, MPA

*[Signature]*  
Hon. Kyll Gabrielle Dik. Navarro

Hon. Wilfredo G. Canoza

Hon. John Mark L. Perez

Hon. Alhaneal E. Quinsnes

Hon. Soliman C. Santos

Hon. Philip W. Lopez B. Santos

Hon. Juliet M. Dela Cruz

Hon. Marie Niña Nikkie Perez, MA

Hon. Leo T. Santos

Hon. Martin S.J. Angeles

Hon. Francis Albert G. Juan

TANGCAPAN NG SANGGUNIANG BAYAN

BAKURAN NG BAHAY PAMAHALAANG BAYAN NG BUSTOS, BULACAN

044 761 0069 | 11thsbustos@gmail.com | www.facebook.com/11thSangguniangBayannBustos/

NOW THEREFORE, BE IT ORDAINED BY THE SANGGUNIANG BAYAN, IN A SESSION DULY ASSEMBLED, THAT:

**Section 1. Creation of Position.** – There shall be created position of Senior Cooperatives Development Specialist SG-18 under Mayor's Office in the Municipality of Bustos, Bulacan.

**Section 2. Qualifications.** –No person shall be appointed Senior Cooperatives Development Specialist unless he/she have a Bachelor's degree relevant to the job, have 2 years of relevant experience, with 8 hours of relevant training and has an eligibility of Career Service (Professional) Second Level Eligibility.

**Section 3. Duties and Function:**

**Senior Cooperatives Development Specialist**

- Under the general supervisor, assists in the development and implementation of cooperative programs;
- Studies and recommends action on cooperative matters;
- Coordinates with research personnel in the definition or research problems and the utility of research studies evaluation on cooperative operations;
- Develops and formulates study regarding impact of financial assistance granted to cooperatives;
- Performs such other duties assigned from time to time.

**Section 4. Source of fund.** – In the Annual Budget for 2024, funds are assigned in accordance with the salary grades of the positions that have been newly established for FY 2024.

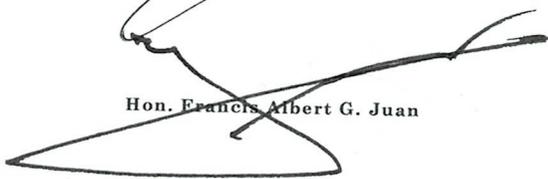
**Section 5. Effectivity.** – This Ordinance shall take effect immediately after approval.

ENACTED, 10<sup>th</sup> of June, 2024 at at the Amado Raymundo Session Hall.

  
Marie Nina Nikkie Perez, MA  
Sanggunian Bayan Member

  
Leo T. Santos  
Sanggunian Bayan Member

  
Hon. Martin S.J. Angeles

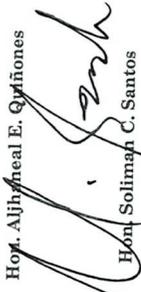
  
Hon. Francis Albert G. Juan

  
Engr. Fortunato S.J. Angeles, MPA

  
Hon. Kyle Gabrielle DR. Navarro

  
Hon. Wilfredo C. Canozo Hon.

  
Hon. John Erick L. Perez

  
Hon. Aljhyneal E. Quiñones

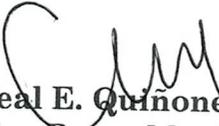
  
Hon. Soliman C. Santos

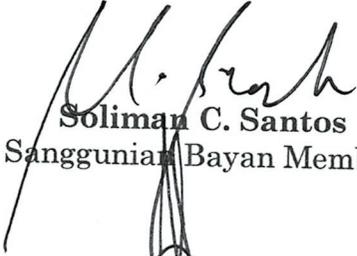
  
Hon. Phillip Wryner B. Santos

  
Hon. Abner Dela Cruz

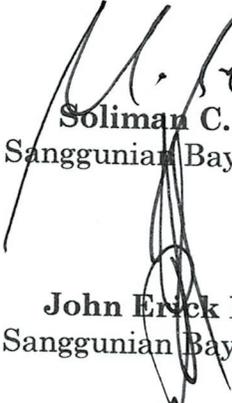
  
**Phillip Wryner B. Santos**  
Sanggunian Bayan Member

  
**Juliet DJ. Dela Cruz**  
Sanggunian Bayan Member

  
**Aljhaneal E. Quinones**  
Sanggunian Bayan Member

  
**Soliman C. Santos**  
Sanggunian Bayan Member

  
**Wilfredo G. Canaza**  
Sanggunian Bayan Member

  
**John Erick L. Perez**  
Sanggunian Bayan Member

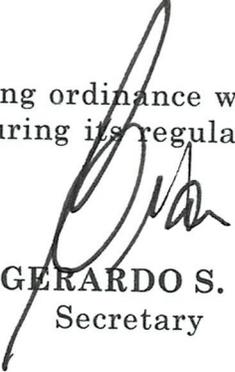
**Engr. Fortunato SJ. Angeles, MPA**  
ABC President

  
**Kyle Gabrielle DR. Navarro**  
SK President

  
**Martin SJ. Angeles**  
Municipal Vice Mayor and  
Presiding Officer of the Sangguniang Bayan

— ■ —  
**CERTIFICATION:**

I HEREBY CERTIFY that the foregoing ordinance which was duly adopted by the Sangguniang Bayan during its regular session held on 10<sup>th</sup> of June, 2024.

  
**ATTY. GERARDO S. BRIASA**  
Secretary

**Attested:**

Signed today, \_\_\_ of \_\_\_\_\_ 2024

  
**FRANCIS ALBERT G. JUAN**  
Municipal Mayor

  
Hon. Marie Nina Nikkie Perez, MA

  
Hon. Leo T. Santos